MEMORANDUM

TO:

Betsy Moukawsher, Town Clerk

FROM:

Jonathan J. Reiner, Director of Planning and Development Services

DATE:

September 13, 2016

SUBJECT:

Cancellation of Committee of Chairpersons Meeting

The Committee of Chairpersons has cancelled its regular meeting scheduled for Monday, October 17, 2016.

The next meeting of the Committee of Chairs will be a special meeting on Wednesday, October 19, 2016.

JJR:dlg

cc:

Committee of Chairpersons Lisa Hylton, Town Manager's office